

Annual Spring Meeting of Participants

APRIL 28 – 30, 2017

Chelsea Hotel, Toronto

HOTEL AND TRAVEL INFORMATION

Funded Participants

HOTEL ACCOMMODATIONS

The Canadian Cancer Trials Group has booked a block of rooms at The Chelsea Hotel, Toronto.

Please book your own accommodation. Your room and tax will be paid directly to the Chelsea Hotel (Chelsea Room ONLY) for nights to attend the Annual Spring Meeting- Thursday April 27, Friday April 28 and Saturday April 29. If additional nights are required (eg. Wednesday April 26th or Sunday April 30th) and you did not receive a separate funded invitation for meetings being held on Thursday, April 27th than please contact Meetings@ctg.queensu.ca for approval.

A credit card is required for booking your room and at time of check in (for any incidentals). If you book your reservation *after* April 10, and there is an increase in the room rate, we will reimburse funded participants for the \$154.00 ONLY or unless special arrangements have been made. If you are unable to keep your reservation, than please be sure to cancel. Participants will be responsible for reservations not cancelled.

Other Hotel- Should you choose to stay at another hotel, we may not be able to reimburse you for your accommodations. Reimbursement will depend on whether the room block has been fully utilized as we cannot pay for empty rooms and pay for accommodations at other hotels. Participants must inform us in advance of the Spring Meeting if they plan on staying at another hotel to be eligible for funding.

Please book your own accommodation by April 10, 2017:

[CHELSEA HOTEL, TORONTO.](#)

33 Gerrard Street, Toronto, ON M5G 1Z4

Reservations: 1-416-595-1975 or 1-800-243-5732 – (In-house reservations)

Fax: 1-416-585-4375

Ask for: CCTG- Block of rooms

On-line reservation link: [Reservation link](#)

Rate: \$154.00

-check in time is 3:00pm

-check out time is 11:00am

TRAVEL INFORMATION

Travel MUST be booked according to the Canadian Cancer Trials Group [Travel Reimbursement Policies](#) and within your Travel Allotment. Please check the overall schedule of events to book your travel according to your meeting invitations

Travel Allotment for two funded invitations:

If you receive, two funded invitations with a travel allotment in both, you can ONLY use one of allotted amounts. They cannot be combined or transferred to another person (eg. travel allotment for Spring Meeting invitation is \$800 and travel allotment for OV.24 Workshop is \$800 therefore, your travel allotment will be \$800).

Travel from Pearson Airport to Union Station:

We encourage participants to utilize the *Union Pearson Express*. It speeds you from the airport to downtown Toronto in just 25 minutes, with trains departing every 15 minutes, 19 ½ hours a day. It offers amenities that make the journey easier, like airline check-in kiosks, power outlets, luggage racks, onboard Wi-Fi, and up-to-the-minute flight information.

The UP Express pulls directly into Toronto Pearson International Airport. Located in Terminal 1, directly adjacent to the Link Train service linking Terminals 1 and 3. The Pearson Station service counter is in the International Arrivals hall of Terminal 1.

Tickets can be bought in advance online, at GO stations and purchased using PRESTO.

<https://www.upexpress.com/>

Travel Agents and Discounts:

You are welcome to use the Canadian Cancer Trials Group travel agency, Merit Travel. You will need to pay for your travel upfront and get reimbursed following the Annual Spring Meeting. Travel agent fees are part of your travel allotment.

Anna Tucci at Merit Travel: 1-800-881-2375 ext:7220 or(613) 544-1116 xt:7220 or anna.tucci@merit.ca

If you are using your own travel agent or booking your own travel, you are welcome to use the promotional discounts for the following carriers.

Air Canada:	Promo code: CRGWXUX1 ONLY use if discount is equal or less than Tango fare or best available fare at time of booking. To book a flight using the promotion code, access aircanada.com and enter your promotion code in the search panel.
Via Rail:	Discount code: 13401 10% off the best available fare in Economy, Economy Plus, Business, Business Plus, Sleeper, or Sleeper Plus class from all stations throughout the VIA system. *"Subject to the conditions and restrictions of the fare plan to which the additional discount is being applied." Discount does not apply to Escape class fares.
Westjet:	Promo Code LFMOEWS 10% off Econo and Flex fare. Phone: 1-888-493-7853 or book online at www.westjet.com (you will need both promo and coupon code for booking).
Porter Airlines	Promo code: CCTG17 15% discount on all available base fares for travel (with the exception of lowest class fare during a public seat sale). Please book online at www.flyporter.com or through your travel agent.

These promotion codes are intended for use by conference attendees and organizers and are not meant for distribution.

If you have any questions please contact: Meetings@ctg.queensu.ca