

Annual Spring Meeting of Participants
May 3 – 5, 2024
Chelsea Hotel, Toronto

HOTEL AND TRAVEL INFORMATION

For Funded Participants

HOTEL ACCOMMODATIONS AND GUIDELINES

The Canadian Cancer Trials Group has booked a block of rooms at the Chelsea Hotel, Toronto.

The hotel reservation link is for Participants receiving a [CCTG Full-Funded, Partially-Funded or Special Thursday Workshop Funded Invitation](#). When the distance of travel to the Chelsea Hotel is less than 50km one way, a delegate may not claim accommodation unless pre-authorized.

Your room and tax will be paid directly to the Chelsea Hotel (Chelsea Room ONLY) for nights to attend the Annual Spring Meeting; these include: Thursday May 2nd, Friday May 3rd and Saturday May 4th.

Participants invited to Special Workshops (by invitation only) on Thursday, May 2nd, will receive accommodation for Wednesday May 1st and/or Thursday, May 2nd, if required to attend the Workshop. The number of nights CCTG will pay for room and tax directly to the Chelsea will be **indicated in your Invitation**. If you have questions about your accommodation allotment, please contact meetings@ctg.queensu.ca. **Please note in the link below, the check-in and check-out dates will automatically be set to Thursday, May 2nd and Sunday, May 5th. You will need to open the calendar icon and select Wednesday, May 1st as the check-in date and re-select a date for check-out.*

A credit card is required for booking your room and at the time of check-in (for any incidentals). If you book your reservation **after March 22nd and there is an increase in the room rate, reimbursement will be for \$162.00 ONLY** unless the original Invitation was sent after the deadline.

Cancellation: If you are unable to keep your reservation, please cancel your room 48 hours prior to 4pm EST on arrival day. **Participants will be responsible for reservations not cancelled.**

Other Hotel: Reimbursement for another hotel will depend on whether the Chelsea room block has been fully utilized as we cannot pay for empty rooms and pay for accommodation at other hotels. Participants must inform us in advance of the Spring Meeting if they plan to stay at another hotel to be eligible for reimbursement. If another hotel is approved, reimbursement will be given for \$162.00 rate/tax.

Please book your own hotel reservation by March 22nd, 2024:

CHELSEA HOTEL, TORONTO

33 Gerrard Street, Toronto, ON M5G 1Z4

RESERVATIONS: call or book online

On-line reservation link for FUNDED Participants ONLY: [Reservation link](#)

Call: 1-416-595-1975 or 1-800-243-5732 for In-house reservations

Ask for: Canadian Cancer Trials Group Room Block 2024 or Res ID: CTG050124

Rate: ~~\$162.00 Chelsea Room~~ **\$242**

**If there are no rooms available when booking, please contact meetings@ctg.queensu.ca*

Check-in: 3:00PM

Check out: 11:00am

TRAVEL INFORMATION

Travel MUST be booked according to the Canadian Cancer Trials Group [Travel Reimbursement Policy](#) and within your [Travel Allotment](#). Please check the Overall Schedule of Events to book your travel according to your meeting invitation.

Travel Allotment for a Funded Spring Meeting Invitation & Funded Special Thursday Workshop Invitation

How It Works!!

If you receive a Funded Invitation to Spring Meeting and you are funded for a Special Workshop, your travel allotment will be provided in your Funded Spring Meeting Invitation only; therefore, the travel allotment for your Funded Workshop Invitation will be \$0 as it has already been provided.

If you receive two funded invitations with a travel allotment in both, you can ONLY use one of the allotted amounts. They cannot be combined or transferred to another person e.g. travel allotment for Spring Meeting invitation is \$800 and travel allotment for a Special Thursday Workshop is \$800; therefore, your travel allotment will be \$800.

Travel Agents and Discounts

Maritime Travel: ctg@maritimetravel.ca

If using the Canadian Cancer Trials Group travel agency, Maritime Travel, you will need to pay for your travel upfront and get reimbursed following the Annual Spring Meeting. Travel agent fees are part of your travel allotment.

If you are using your own travel agent or booking your own travel, you are welcome to use the promotional discounts for the following carriers. *These promotional codes are for use by conference attendees and organizers and are not for distribution.*

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| Air Canada: | Discount code: PPEAVGM1 5% off standard fares and 10% on flex fares and higher. To book a flight using the promotion code, access aircanada.com and enter your promotion code in the search panel. |
| Porter: | Discount code: CCTG24 10% discount on all available base fares for travel (with the exception of lowest class fare during a public seat sale). Please book online at https://www.flyporter.com/en-ca/?promocode=CCTG24 or through your travel agent using the above promo code. |
| WestJet: | Discount Code: 3R6ZZOT 5% off Econo* and 10% off EconoFlex and Premium fares for travel within Canada and 2% off Econo*, 5% off EconoFlex and 10% off Premium base fares for guests travelling Trans-border. Please visit www.westjet.com/conventions to make a booking online. |
| Via Rail: | Discount code: 14518 10% off the best available fare in Economy from all stations throughout the VIA system to Toronto, Ontario and return. "Subject to the conditions and restrictions of the fare plan". Discount does not apply in any Escape fares, but Escape may still be the most economical fare at the time of booking. |